

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: August 23, 2024



Content	Purpose - to communicate the following:
<p>CORE.NV Project Dashboard</p>	<ul style="list-style-type: none"> • CORE.NV Project Roadmap • CORE.NV Project strategic milestones and timeline update • CORE.NV Project Status Review <ul style="list-style-type: none"> Updates on completed milestones and performance against plan Status of in progress activities Risk level associated with meeting upcoming target milestone dates and risk rationale
<p>Workstream Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>OCM Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>CORE.NV Project-Level Risks and Issues</p>	<ul style="list-style-type: none"> • Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
<p>CORE.NV Project-Level Action Items</p>	<ul style="list-style-type: none"> • Actions requested of the executive leadership team to support
<p>CORE.NV Project-Level Decisions</p>	<ul style="list-style-type: none"> • Decisions requiring input from the executive leadership team
<p>Appendix</p>	<ul style="list-style-type: none"> • Overall CORE.NV Project Health Working Status

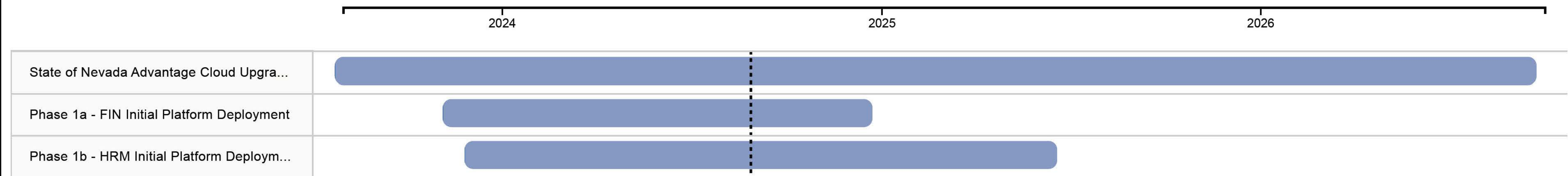


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CORE.NV Project Roadmap



Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete

Project Status Review

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For this reporting period, work had just begun on reviewing Plante Moran's/IV&V's Observations and Recommendations spreadsheet in order to formulate responses to each item. As a result of the Executive Committee meeting, a request was made to compile a listing of the resources (numbers, skill sets/expertise, etc.) that would be needed to be added to the Core.NV Project in order to ensure that the current Phase 1A go-live date could be achieved. An additional request was made to compile a listing of any specific instances where an agency may not be fully supporting the Core.NV Project with either resources, expertise, documentation, etc. or by frequently requesting modifications/changes to already approved designs.

FIN

Major accomplishments for FIN:

SCO reporting mitigation/strategy meeting. The following meetings came out of this:

SEFA Targeting meetings to further understand requirements -

SEFA Auditor meeting to gain a deeper understanding of the Auditor's perspective and what they look for in an audit.

SEFA Solutioning meeting to determine best path forward for the SEDFA requirements, 5 possible solutions to make go-live. Found best solution: run with both systems simultaneously. Next questions to address are what would an interface between the old/new look like, and what LOE? Handed over to the Tech team.

There has been an organizational change with the PM structure. [REDACTED] will be the PM from BerryDunn over HRM and FIN, with an assistant PM being brought onboard to handle workload balance. [REDACTED] will be providing additional PM assistance to FIN, as well.

HRM

The primary focus this week was on IUAT. While it was an overall success, there were some issues that slowed down progress:

Day 1: 5 of the 14 testers were not provided Advantage log in IDs or email invitation – [REDACTED] addressed this by having [REDACTED] copy her on the emails going forward. Users were once again created in the wrong department, causing immediate script errors – This was corrected and this has been communicated to the appropriate department for users to the set-up team to eliminate this issue going forward. Data Migration for EMPL data was pushed through during IUAT session (again) which wiped out all data created for testing and reset PII scrubbing efforts. This ended testing for the AM testers immediately. A reversion fix was identified which was able to save the testing for the afternoon session. Reinforcement from a higher chain level may be needed to ensure the conversion team understands the importance of communication.

Day 2: Morning testers had their security access altered/removed mid-testing. This was corrected quickly but still caused a 15 minute delay. Overall issue with script cleanliness, accuracy and clarity. This is typically handled by the OPM HRM team members, however, the scripts were delayed due to data conversion for this session which severely hampered script clean up and testing efforts. Additionally, the HRM team is seeing some restructuring at the PM level. [REDACTED] will be the PM over HRM and FIN, with an deputy PM being brought onboard to handle workload balance. [REDACTED] will be providing additional PM assistance to FIN.

TECH

Major tasks to complete this week include: [REDACTED] heads-down on CoA changes - in progress for Sprint 4.2

- Marked the majority of the reports for P1A as blocked for shortage of resources; this is communicated and being mitigated by [REDACTED] (10 reports found today to be duplicates or no longer needed - updating tickets today)

- Decision was made that NV DOES NOT need the "VC" prefix on Account IDs that was wreaking havoc in terms of 1:1 data and errors related to field character length. Discussing with CGI PM what CGI tech will need to do (re-convert data I believe is the optimal solution from Tech NV perspective)

- Security Roles all in progress with no blockers

- Updated JIRA workflow for Bugs pending confirmation from CGI

Barriers/challenges to completing tasks this week include: DW continues to be blocked by CGI conversion - we need to know what data is in scope for conversion, of that what tables have been converted and what is left to convert; for data that hasn't been converted, we need to know when to expect it so we can plan/ assign related tasks accordingly.

OCM

OCM Weeks Accomplishments ending 8/23/2024

1. Change Readiness Strategy: Implementing in August
 - CORE.NV Monthly Newsletter: Sent!
 - Change Readiness Survey: 26 Aug release
 - Change Impact Survey: 26 August (Top 15 Agencies)
 - Project Heath Assessment to Project Leads: Sent
2. Develop Additional Stakeholder Group: FIN Middle Managers (Division Level) first iteration identified, finalizing next week
3. 4 Sep Quarterly Leadership Event: Invite sent; planning and slides in progress
4. CoA Campaign: CoA Memo, CoA Cheat Sheet (2-pager), Job Aid (4 crosswalks included), Video Demo – due to the changes to CoA, all products will be updated to align to final version. Finalizing push campaign logistics next week.
5. OCM Metrics: Five OCM Pre-Live metrics; Power BI output; roll-out targeted for 6 Sep
6. Communication Memos Sent/In-Prog:
 - ADV2.1 Sunset Memo sent!
 - Quarterly Memos to Statewide Leadership and All State Employees: Scheduled for 5 Sep
7. Training EUT FAQ Support: Ongoing FAQ updates onto the SP Training site and support with FAQ mitigation

OCM Upcoming Activities

- 26 Aug: Change Readiness and Impact Survey release
- 4 Sep: Quarterly Leadership Meeting
- 5 Sep: Quarterly All-State and Leadership Memos
- 18 Sep: Change Agent Network

** No concerns, risks or issues at this time.

Training

1. Open Registration Memo Sent
2. EUT Registration opened August 12th (586 seats filled)
3. EUT Registration Open Office Hours on-going
 - weekly on Tuesdays 830a-9a; fielding questions from end users regarding trainings
4. Accounts Receivable, General Accounting and Accounts Payable courses in final draft
5. State review of Cost Accounting in progress
 - Reviewed by OPM training team and FIN Train the Trainers; due COB 8/23/24
6. HRM Train the Trainer Workshop completed
 - very successful
7. Dependency: Careful watch of current registration to identify adjustments to courses needed
 - several courses have already been filled; analyzing the trend of registrations and determining where other courses may be switched out and/or added to accommodate
8. 9/9 meeting with State Controller's Office to determine login requirements
 - need to know what will trigger the end user being provided a login for January 1; current state - Controller's office requires users to complete certain trainings to gain access



Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	[REDACTED]	05/30/24	P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	[REDACTED]	05/30/24	P3 - Low	Open - In Progress
CORENV-1717	NDOT Looking for Procurement Overview	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-2715	NDOT is concerned with the conversion approach for Transactions and Open Items	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-3502	Data Warehouse/Legacy Databases work needed for Phase 1A Go Live could exceed the capacity of the Tech team	[REDACTED]		P1 - High	Open - In Progress
CORENV-5141	Vendor Tables and Alternative Vendor Addresses (VENDOR-NUMBER (VEND_CUST_CD) and VEND-ADDR-IND (AD_ID)) need to be cross-walked.	[REDACTED]		P0 - Very High	Candidate

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
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Action Items

Closed This Week

Description	Owner	Due Date	Comments
Add in Closed comment for CORENV-4518	[REDACTED]	08/28/24	
Add in closed comment: CORENV-2930	[REDACTED]	07/11/24	Asked [REDACTED] for support in closing task.
Create OPM/PM Links Quick Guide (include Deliverables location)	[REDACTED]	08/08/24	
Link SEFA Decision with Issue; recommend closing Issue to PM Governance via email	[REDACTED]	08/29/24	

Open But Due

Description	Owner	Due Date	Comments
Meet with [REDACTED] to review OPM Tech Jira Backlog to ensure progress will be tracked.	[REDACTED]	08/21/24	I followed up in the SoS meeting with [REDACTED] on the OPM Tech JIRA backlog to ensure we're on track for Phase 1-A and 1-B. [REDACTED] confirmed that all known work for Phase 1-A is in the backlog and they're currently working to capture Phase 1-B items.
Review options for showing resource predictability/velocity metrics given latest string of onboards. Set up meeting with [REDACTED] to talk through.	[REDACTED]	08/21/24	Add [REDACTED] and [REDACTED] to notification - Following-up with Leadership
Review updating CORENV-3209	[REDACTED]	06/20/24	Issue was reworded to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	[REDACTED]	06/14/24	Include [REDACTED], [REDACTED], [REDACTED]. [REDACTED] as Optional
Test Biweekly Team Leads Deck link before next session	[REDACTED]	07/18/24	

Assigned This Week

Description	Owner	Due Date	Comments
Collect update from [REDACTED] on his Issues without Assignees	[REDACTED]	08/29/24	
Collect update on Risk CORENV-5141 and CORENV-2929 (Recommend closing?)	[REDACTED]	08/29/24	
Send [REDACTED] and [REDACTED] full CoA data	[REDACTED]	08/28/24	
Setup meeting with OPM/PM to review Performance Test Plan, Integration, and Interfaces	[REDACTED]	08/28/24	Include Daily vs Batch Cycle in conversation, Include [REDACTED] in conversation
Update FIN EUT Schedule Dates – refer to [REDACTED] email	[REDACTED]	08/28/24	

Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-5503	Decision - CGI removes the preceding "VC" from the converted vendor data		Re-Open		P1 - High	
CORENV-5498	Budget Load Decision	[REDACTED]	Re-Open		P0 - Very High	8/26/2024

Program Indicator	Green	Yellow	Red	Gray
<p>Overall CORE.NV Project Health</p>	<p>No more than one CORE.NV Project Indicator is yellow, and none is red.</p>	<p>No more than one of the CORE.NV Project Indicators is red</p> <p>AND</p> <p>(Two or more of the CORE.NV Project Indicators are yellow</p> <p>OR</p> <p>One of the CORE.NV Project Indicators are yellow)</p>	<p>Three CORE.NV Project Indicators are yellow</p> <p>OR</p> <p>More than one CORE.NV Project Indicator is red.</p>	<p>Insufficient information to assess this CORE.NV Project health indicator at this time.</p>